

## Branch Financial Policy – Shire of Shadowdale

- The branch will abide by Society and Kingdom Financial Policies. Any conflict between this document and those policies will be decided in their favor.
- The Financial Committee for the branch consists of the Seneschal, the Exchequer, and any and all adult residents of the branch who are paid members of the SCA in attendance at an announced meeting. The terms of Financial Committee members are limited only by the terms of officer positions.
- Financial Committee meetings are held as part of the monthly business meeting when necessary.
- Decisions required by the Financial Committee require at least 60% approval.
- If a financial decision must be made prior to the next scheduled business meeting, one of the following options may be used, in order of preference:
  - A financial committee meeting may be held at the monthly A&S meeting if announced at least 3 days prior. Announcements may be electronic but should include all regular communication channels including email group and Facebook group.
  - Urgent decisions may be made by electronic discussion. In this case, positive assent is required from both the Seneschal and the Exchequer and at least 4 other paid member residents. This number should be revisited if regular attendance at meetings rises above 10. The decision must still meet the 60% approval among the respondents, as stated above.
- Reporting requirements are as stated in Society and Kingdom Policies.
- Cash receipt controls are as stated in Society and Kingdom Policies.
- The branch has no policies regarding admission charges above or beyond what is stated in Society and Kingdom Policies.
- Any paid resident member may propose changes to the Branch Financial Policy. Proposals must be introduced at a business meeting for discussion, and will be voted on by the Financial Committee either at that meeting, or at a meeting in the following two months.